BRUNDISH PARISH COUNCIL
Wednesday, 9th September 2026

Meeting Minutes

Agenda Item		
BPC/26/77	Present Neil Parsons, Carl King, Stephen Kelly, Steven Ball Apologies for Absence Simon Grant, Paul Smiddy	
BPC/26/78	Declarations of interest None	
BPC/26/79	Requests for Dispensations None	
BPC/26/80	Public Participation No members of the public attended	
BPC/26/81	Approve the Minutes of previous BPC Meeting: • Matters arising - none • Accepted and approved, signed by Cllr Neil Parsons	
BPC/26/82	**Progress of Actions** from previous BPC Mtg Minutes. • Advertising for new clerk – Ongoing see how things develop.	
BPC/26/83	**Reports from the District and County Councillors** a) District: Cllr A Linder – report received by e-mail - Not present b) County: Cllr Matthew Hicks – report received by e-mail - Not present	
BPC/26/84	**Planning Applications & Decisions** • DC/26/03742 – Livestock building – no objections raised • DC/26/03761 – Vally Farm Conversion - no objections raised • Neil discussed the Potash Barn recent approval and said he would ask planning on what basis they have changed decision.	**NP**
BPC/26/85	**Open Spaces and Amenities**: To receive updates: - a) Village Green A couple of items were raised and it was agreed we should call convene a meeting on the green to discuss. Neil to propose date. b) Village Hall + Car Park & Recycling Bins • The glass recycle bin will shortly be removed as part of the MSDC move to blue glass recycle bins c) Defibrillator – Amanda Austin confirmed that the defibrillator has been checked and is in working order. d) Highways & Road Signs • Paul Smiddy has reported over a dozen potholes to SCC, mainly along Tannington Road. We are waiting for a response from Cllr Matthew Hicks on a significant area of subsidence issue with a road near the church. e) Footpaths • A replacement footbridge has been installed next to the grain store on the Thorofare f) PCC	**NP**
BPC/26/86	**Correspondence received.** • Brundish PCC funding request for a toilet located in the car park. Concerns were expressed about the cost and viability of the proposal. The PC declined funding for that project but offered instead to fund a portable toilet for special events on a per occasion basis.	

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BPC/26/87	**BPC 'Housekeeping'** – a) Policies & Procedures b) Budget -	
BPC/26/88	1. **Finance/Administration, including:** a) **Expenditure v Budget** • Carl provided all with a finance update including statements of accounts and confirmed that the Budget remains on track b) **Barclays Community account Statement** • Balance, 5th Sept 2026: £6,548.23 c) **Barclays Business Premium Credit Statement** • Balance, 5th Sept 2026: £10,205.87 2. **Receipts** a. Carl highlighted that we have received the 2nd part of our Precept £2,483.50 3. **Invoices for Payment** a. Dog & Litter Bin emptying £123.00 and SALC internal audit costs £226.80 were present. Payment proposed by Carl and seconded by Stephen Kelly. Having more Dog litter bins had been discussed and it was agreed that we should have two, one at the Village Hall and one at the Church. Carl would enquire how would go about this with Mid Suffolk Council.	CK CK
BPC/26/89	**Digital Compliance – emails & web site** Most councillors are now on new .gov email accounts, others are in the process of setting up. Please contact Neil or Carl if you need support in setting them up..	**SK & SB**
BPC/26/90	**Internal Audit Review** Actions from the audit have been extracted, Carl agreed to review them and present at the following meeting.	**CK**
BPC/26/91	**Brundish Parish Council – Precept** Carl confirmed that we have received the 2nd part of our precept and that we start looking at next years in December.	
BPC/26/92	**Proposed Agenda Items** for inclusion at next BPC Meeting: No items suggested	
BPC/26/93	**Items for Parish Newsletter** None	
BPC/26/94	**Date of Next Brundish PC Meeting:** **Wednesday 11th November 2026** **Future Meeting Dates:** Wednesday 20th January	